



KICK OFF MEETING AND FACT FINDING MISSION

Alicante, 4th, 5th & 6th March 2014

Madrid, 7th March 2014

Project Acronym: IPICA

Full Project Title: Empowering knowledge transfer in the Caribbean through effective IPR & KT

Contract Number: FED/2013/330-211

Meeting dates: 4th – 7th March 2014

Venue: Alicante and Madrid (Spain)



IPICA Project is co-financed by the European Commission on the framework of the ACP-EU Co-operation Programme in Science and Technology (S&T II) with Grant Contract identification No. FED/2013/330-211



Meeting participants.

1. Paul W. Ivey, University of Technology, Jamaica
2. Martin Henry, University of Technology, Jamaica
3. Maria Luisa Ferrand Estepan, Instituto Tecnológico de Santo Domingo, Dominican Republic
4. Anne Sophie Tejeda García, Instituto Tecnológico de Santo Domingo, Dominican Republic
5. Beverley Pereira, University of the West Indies, Barbados
6. Eddy Ventose, University of the West Indies, Barbados
7. Lilyclaire Bellamy, Jamaica Intellectual Property Office, Jamaica
8. Rachelle Guiliani Sánchez, Oficina Nacional de la Propiedad Industrial, Dominican Republic
9. Juan José Báez Carvajal, Oficina Nacional de la Propiedad Industrial, Dominican Republic
10. Stacey-Ann Wilson, Ministry of Science, Technology, Energy and Mining, Jamaica
11. Lallo Ramlal, Intellectual Property Office, Intellectual Property Office, Ministry of Legal Affairs, Trinidad & Tobago
12. Nicholas Gayahpersad, Intellectual Property Office, Ministry of Legal Affairs, Trinidad & Tobago
13. Thomas Schmalzer, FH JOANNEUM, Austria
14. Roswitha Wiedenhofer, FH JOANNEUM, Austria
15. Manuel Desantes Real, University of Alicante
16. Alexandra Mayr, University of Alicante
17. Noelia López, University of Alicante

Objectives.

- Kick-off meeting to define & appoint project management board, project quality board, detailed activity work plan for the 1st project year, communication mechanisms, dissemination strategy, reporting requirements, contingency, etc.
- Fact finding mission: a combination of study visits and meetings with relevant organisations from Europe: OHIM (European trademark registration office, located in Alicante), OEPM (Spanish Patent and Trademark office) Madrid, Scientific Parks of Alicante & Elche, Innovative Clusters, Round-tables with university leaders & research managers. Research methodologies and data collection strategies for the activities 1.2 and 1.4 will be jointly developed and discussed.

Expected Results. Following the meeting it is hoped and expected that:

- partners have a clear understanding of the project activities, envisaged results and the role of each partner organisation;
- the methodology for the first activities is clearly defined and tasks assigned;
- partners feedback and suggestions to the project methodologies are incorporated;
- doubts and pending issues (technical and administrative) may be resolved;
- a rapport and working atmosphere between partners can be built up with a first face-to-face contact; new contacts and partnerships may be constructed.

Important readings in preparation for the meeting.

Download at: <https://www.dropbox.com/sh/kdzo7plmjnptdtj/e-8mfM0UhG>

- Project proposal (activities, workplan). File name: 'IPICA Annex A Grant Application Form'; particularly read pages 12-24;
- Project summary (short overview). File name: IPICA ACP S&T Summary;
- Practical information. File: IPICA_practical information



03/03/2014 (MONDAY)			ARRIVAL OF PARTICIPANTS
From	To		<i>Hotel: NH Cristal</i>
13:10	19:32		<i>For further information see document: local information</i>

04/03/2014 (TUESDAY)			Venue: Germán Bernacer, GB/1014
From	To	Duration	Important: Meet at the Hotel lobby and transfer to the meeting venue Responsible from UA: Francisco Gallego Pick-up Time: 08:30
9:20	09:30	10'	Arrival of the participants. Registration.
09:30	10:00	30'	Official Welcome Juan Llopis, Vice-rector of International Relations, University of Alicante (UA) Roberto Escarré, Director of the International Project Management Office, UA
10:00	10:15	15'	Presentation of the agenda, Kick-off and fact finding mission objectives Alexandra Mayr, Deputy Director of the OGPI UA and IPICA Project Manager
10:15	10:45	30'	IPICA Project overview. Background and Rationale. Objectives. Synergies with other projects and initiatives. Alexandra Mayr, OGPI UA
10:45	11:15	30'	Coffee Break and Networking Administrative issues: per diems' distribution during the coffee break.
11:15	12:00	45'	The role of Intellectual Property in a society driven by innovation Manuel Desantes Real, Chair of International Private Law, UA; ex EPO vice-president
12:00	12:25	25'	Recent Developments in HEI's IP- issues from an European perspective Roswitha Wiedenhofer, R&D coordinator, FH JOANNEUM
12:25	13:30	65'	Partners presentations on relevant expertise, expectation, synergies Presentation (10') by each partner & associate (7 partners, 2 associates)
13:30	15:00	90'	Lunch Break
15:00	16:30	90'	Continued. Partners presentations on relevant expertise, expectation, synergies Presentation (10') by each partner & associate (7 partners, 2 associates)
16:30	17:00	30'	Discussion: synergies with other initiatives, methodology etc.
END OF FIRST DAY SESSIONS			
20:30 - 22:30 DINNER. CURTESY OF UA PICK-UP AT THE HOTEL BY UA STAFF AT 20.15			



05/03/2014 (WEDNESDAY)			Venue: Germán Bernacer, GB/1014
From	To	Duration	Important: Meet at the Hotel lobby and transfer to the meeting venue Time: 09:00
09.30	10.30	60'	In-depth overview of the IPICA project. Action Plan: Workpackage by Workpackage. <i>Alexandra Mayr & Noelia Lopez, UA</i>
10:30	11:00	30'	WORKING GROUP. Activity 1.2 MACRO Level study: comparative analysis of policy frameworks <i>(Objective: analysis of IPR, KT and S&T policies; identify bottlenecks, loopholes, areas for improvement)</i>
11:00	11:30	30'	<i>Coffee Break and Networking</i>
11:30	12:15	45'	WORKING GROUP. Activity 1.3 MICRO Level study: Benchmarking IPR & KT regulations and practices in higher education and research organization <i>(Objective: IP strategies, policies and regulations in HEIs, PROs etc)</i>
12:15	13:30	75'	<i>Campus Tour</i>
13:30	14.30	60'	Lunch Break (Catering)
14.30	15.30	60'	Action plan. 1st year activities. <i>Alexandra Mayr & Noelia Lopez, UA</i>
15:30	16:00	30'	Establishment of the Project Management Mechanisms and Procedures <i>Communication (including tools like the project extranet), Nominating the PMB, Quality Procedures, Dissemination etc.</i>
16:00	16:30	30'	Reporting and Financial Regulations. Budget and financial aspects of the project <i>Noelia López, Administrative Manager of the OGPI UA</i>
16:30	17:00	30'	Discussion, Q&A, Closure of KOM
END OF SECOND DAY SESSIONS			



06/03/2014 (THURSDAY)			Venue: OHIM, Alicante
From	To	Duration	Important: Meet at the Hotel lobby and transfer to the meeting venue Time: 10:45
11:00			Transfer to OHIM
11:30	14:30	180'	Study Visit OHIM – Office for the Harmonization in the Internal Market OHIM is the European Union agency responsible for managing two important vehicles for the protection of creativity and innovation – the Community trade mark and the registered Community design. The headquarters of OHIM are in Alicante. https://oami.europa.eu/ohimportal/en/home
			END OF THIRD DAY SESSIONS
			GROUP TRAVELS TO MADRID (BY PLANE OR TRAIN)

07/03/2014 (FRIDAY)			Venue: OEPM (Spanish Patent and Trademark office), Madrid
From	To	Duration	Important: Meet at the Hotel lobby and transfer to the meeting venue
08:30	09:00	30'	Transfer to OEPM
09:00	13:00		STUDY VISIT AT OEPM – The Spanish IP Registration Office https://www.oepm.es/en/index.html
END OF FOURTH DAY SESSIONS			
DEPARTURE OF PARTICIPANTS			

08/03/2014 (SATURDAY)			DEPARTURE OF PARTICIPANTS
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